



Indian River County Fire Rescue
 Fire Prevention Bureau
 1801 27th Street Building A
 Vero Beach, FL 32960
 (772) 226-1880
 (772) 226-1342 fax
 fireprevention@ircgov.com

SPECIAL EVENT NAME: Earth Day/ Arbor Day Celebration VENDOR NAME: _____
 DATE(S) OF EVENT: April 27th, 2019 VENDOR CONTACT: _____
 EVENT COORDINATOR: Kim Haigler

**General: Please read carefully, check/click each section box and sign at the bottom.
 The vendor shall be responsible for the following items:**

- TENTS:** All tents shall have some type of **Flame Retardant or Resistant Certificate (TAG or PAPERWORK)** on-site and/or submitted with this checklist. Shade canopy's 10x10 or smaller without sides and not used for selling, cooking or housing any type of heat producing or electrical (AC) devices can be used upon approval.
- COOKING TENTS:** Tents are allowed to have cooking **(APPROVED APPLIANCES)** at the outer edges of the tent. LP gas tanks must be secured in place (max cap 20lbs.) Fire Extinguisher must be readily available. Any LP tanks larger than 20 lbs. shall be secured 10 ft. from tents with gas lines secured. All cooking vendors shall have a 10ft. separation from all other tents and/or vendors. **NO DEEP FRYING UNDER TENTS.**
- FIRE EXTINGUISHERS:** minimum one 5 lb ABC (2A10B C) currently tagged/inspected or within one year of manufacturing date is required for each vendor. Fire Extinguishers shall be visible and readily available. **Class K-Type** extinguishers are required for vendors that are frying.
- NO SMOKING:** Signs required inside large tents (20x20). No Smoking permitted in any tent.
- SEATING:** Seating and chair arrangements shall be approved by the Bureau prior and have a minimum of 3ft. wide walkways to all exits in the tent. Note: Tents with an occupant load of over 49 require a minimum of 2 exits.
- LARGE TENTS:** For tents 20x20 or larger and enclosures are used, exits shall have exit signage. If tent is used at night, exit signs will have attached emergency lighting and be AC and DC powered.
- OPEN FLAMES:** Any unauthorized open flames, fireworks or fuel-fired lighting or devices are prohibited in any tent or similar enclosure.

- STORAGE:** Use or handling of flammable liquids or gases shall be prohibited at the site unless specifically approved and inspected by this Bureau.
- FLOOR/DECOR:** No hay, straw, shavings or similar materials shall be permitted to be used within any structure, tent or canopy. Exceptions: Pre-approved flame retardant treated materials or livestock bedding/fodder.
- GENERATORS:** Generators shall be on level ground, secured, and safely arranged and isolated from the occupants/general public. Exhaust shall be directed away from combustible material(s), people and/or animals. Spare fuel shall be stored in an approved container at a safe distance from generator. **NO HOT FUELING.**
- ELECTRIC:** wiring and lighting shall be free of damage. All electrical equipment shall be isolated from the occupants/general public in a safe manner. All electrical connections and devices shall be in approved enclosures.
- COOKING:** All food cooking concession trucks, trailers and structures of rigid construction must have a currently tagged commercial ventilation, and extinguishment/suppression systems per NFPA 96 requirements.

Code References: Florida Fire Prevention Code (FFPC), NFPA 1, NFPA 96, NFPA 70, NFPA 101, & NFPA 102.

I have read, understood, and will comply with all items listed above.

X _____
VENDOR SIGNATURE

Any vendor(s) found not complying with the any of the checklist items shall not be allowed to open and/or operate until compliance is made.

INFORMATION HERE →
 FOR OFFICIAL USE ONLY

Permit# _____

Date received: _____